



Registered Charity No. 1041232

Role Description

Role title:

Community Development Volunteer

Reporting to:

Fundraising and Publicity Officer

OVERALL PURPOSE OF THE JOB

To develop links within the community and boost the profile of Exeter Community Transport Association.

Areas of involvement

- Assessing use of the service through developing relationships with service users
- Creating and using questionnaires and surveys to assess service levels
- Generating ideas for projects to develop the service that ECTA offers
- Developing links with the community and organisations within the geographical boundaries of Exeter Community Transport Association

Skills/Qualifications

Willing to devote the time necessary to fulfil the role

Friendly and personable

Good knowledge of the area

Good record-keeping skills

Creative skills and imagination

